# Family Team Meeting QA

(Review Period: May –July 2011)

Nebraska Department of Health and Human Services

Report Date: August 2011

# **Executive Summary**

Family Team Meeting (FTM) QA Review Period: May – July 2011

This report presents the results of the Family Team Meeting (FTM) Quality Assurance reviews completed throughout the State from May 2011 through July 2011. The Department of Health and Human Services and the Family Matters Contractors identified Family Team Meetings as an important activity that leads to the achievement of positive outcomes for children and families. It was determined that reviewing the quality of the FTM's being conducted is very important so that all staff and contractors can make necessary improvements in order to best help children and families.

This most recent review indicated the following:

- 1. The average number of meeting attendees was 6.
- 2. Length of the meeting (n=111)
  - a. Less than 1 hour 62%
  - b. 1-1/2 hours 37%
  - c. 2 hours 1%
  - d. Over 2 hours 0%
- 3. Location of the meeting (n=111)
  - a. In the family home -31%
  - b. Not in the family home -69%
- 4. Facilitator preparation 60% of the facilitators were prepared for the Family Team Meeting. Facilitator preparation evaluates if the purpose of the meeting was explained; the facilitator was prepared; documents were available and ready and if the facilitator summarized the meeting and identified next steps.
- 5. Team Membership and Attendance 7% of the reviewed cases met all the required elements. A vital component in this measure is that all the right people are present during the Family Team Meeting. The people that must attend are the mother, father, child (if age 9 or older and developmentally appropriate), key natural/informal supports and key out of home providers (if applicable). The review shows us that mothers, children and out of home providers are present over 75% of the time, but that the Department and Contractors need to improve on getting the fathers and natural/informal supports to the meeting.
- 6. Team Member Involvement 8% of the reviewed cases met all the required elements. This measure has a direct correlation to Team Membership and Attendance. The lack of team membership by fathers and natural/informal supports also means that we do not have their involvement in discussions and decision making. The review shows us that the mothers, children and out of home providers are actively involved in the discussions over 75% of the time, but that the Department and Contractors need to focus in increasing the involvement by the fathers and natural/informal supports.
- 7. Facilitator Effectiveness 43% of the reviews were deemed to be effective in that the team members identified and reviewed outcomes, needs and strategies related to the achievement of safety, permanency and well-being. The strengths in this area are the facilitator's

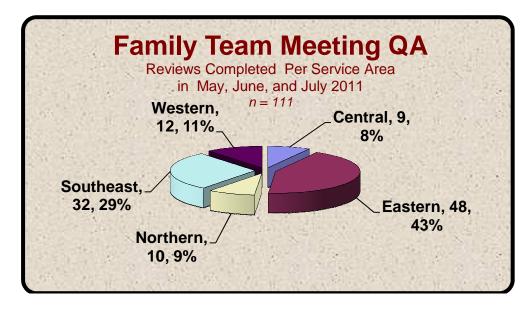
demonstration of respect for the family's values, beliefs and traditions as well as the facilitator's effectiveness in assisting the team members to identify needs and strategies related to the outcome of the case. Continued improvement needs to occur in identifying and utilizing informal supports to help execute identified strategies.

### **Background Information**

A Family Team Meeting (FTM) QA tool was developed by the Nebraska CQI team in the fall of 2009. The FTM tool is sectioned into four categories or items which include (1) Facilitator preparation, (2) Team membership and attendance, (3) Team member involvement, and (4) Facilitator effectiveness. There are several indicators under each of these four items. A five point likert scale is used to rate each item based on the responses to each of the indicators under the item. The five point likert scale ranges from 0-4: 0=none of the indicators for this item and 4=all of the indicators for this item. This methodology will allow us to perform a higher level of analysis of the data collected from the reviews.

The data collection for this project was pulled randomly from active cases by the individual child's name. A target of 120 Family Team Meetings (FTM) was planned to be observed throughout the State each quarter, starting in April 2010. The number of cases to be reviewed per Service Area was determined based on the proportion of youth served per Service Area. The total youth population is dispersed across the State as follows: Central 10%; Northern 10%; Western 10%; Eastern 40% and Southeast 30%. The number of cases that were to be reviewed each quarter was 12 each from Central, Northern and Western, 48 from Eastern and 36 from Southeast Service Area.

Due to several factors that led to meeting cancellations, the total number of cases that were reviewed during this period was less than expected in some of the Service Areas. The actual numbers of reviews completed per Service Area during this period was as follows: Central-9; Eastern-48; Northern-10; Southeast-32; and Western-12. The review took place after consent and approval was received from the family to allow a QA reviewer to observe the FTM. Please note that while consent was obtained from families to complete a review of 127 FTM's throughout the State, only 111 FTM QA's were counted as part of this report. Sixteen (16) of the FTM QA's were not completed due to the following reasons: Reviewer was unable to make it to the meeting (2); meeting was cancelled by the Department or Contractor (7), or meeting was cancelled by the family (7).



A conference call between the QA reviewer and the meeting facilitator(s), Department of Health and Human Services (DHHS) CFS Specialist and/or Contractor Service Coordinator, and their supervisor(s) took place in the days following the FTM. The QA reviewer discussed the results of the review, answered questions and provided feedback to the meeting facilitator(s) and their supervisor(s). In the previous reporting period, a decision was made to only count the FTM QA's in which both facilitators, DHHS CFS Specialist and Contractor Service Coordinator, were present for the meeting. Due to changes in roles and responsibilities for the DHHS CFS Specialists and the Contractor Service Coordinators, a FTM QA was counted as part of the report during the current review period if at least one of the meeting facilitators was present for the meeting.

Note: Figures displayed in the tables and charts within the report may not total 100 percent due to rounding.

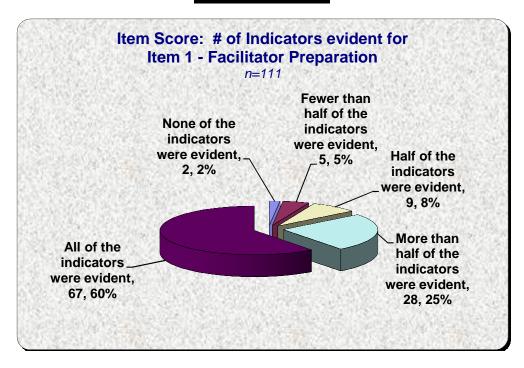
### **REVIEW FINDINGS**

(Statewide)

The findings in this report were derived from QA reviews of 111 Family Team Meetings (FTM) throughout the State during the months of May, June, and July 2011. Review results per Service Area can be found in the tables attached to this report.

ITEM #1: Facilitator Preparation							
Indicator	%	#Yes	Total Applicable				
A.) At the beginning of the meeting, did the facilitator explain the purpose and goals of the current Family Team Meeting?	72%	80	111				
B.) Was the facilitator prepared for the Family Team Meeting?	95%	105	111				
C.) Did the facilitator have needed documents and materials prior to the meeting?	82%	62	76*				
D.) Did the facilitator summarize the Family Team Meeting content at the end of the meeting, including next steps, timeframes and responsibilities?	87%	96	110*				

<sup>\*</sup>The total number applicable may be less than 111 for indicators C and D due to NA responses for these indicators. -Reviewers would have rated indicator C as not applicable if the goals or agenda for the meeting did not demand any supporting documents.

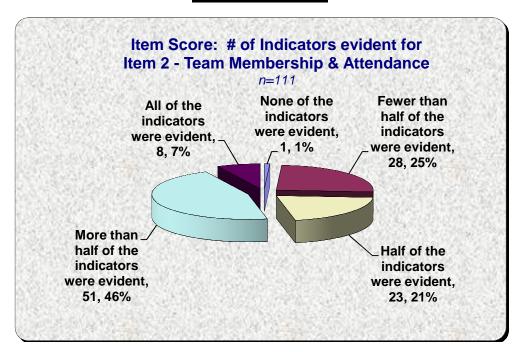


<sup>-</sup>Reviewers would have rated indicator D as not applicable if the meeting was the final Family Team Meeting for the Family.

Item #2: Team Membership & Attendance								
Indicator	%	#Yes	Total Applicable					
A.) Mother is a team member and present at the meeting.	77%	72	93*					
B.) Father is a team member and present at the meeting.	29%	26	89*					
C.) Child is a team member and present at the meeting.	80%	55	69*					
D.) A key natural/informal support for the family is a team member and present.	25%	28	111					
E.) Key out-of-home providers are team members and are present.	85%	68	80*					

<sup>\*</sup>The total number applicable may be less than 111 for indicators A, B, C & E due to NA responses for these indicators.

- a. Mother/father's rights have been terminated or relinquished.
- b. The whereabouts of the mother/father was unknown, and the facilitator relays information that demonstrates concerted efforts to locate the mother.
- c. The mother/father was not involved in the child's life or in case planning in any way despite agency efforts to involve the mother/father, as relayed by the facilitator.
- d. The mother/father is deceased.
- e. The mother/father was incarcerated and in solitary confinement for 7 days prior to the Family Team Meeting.
- -Reviewers would have rated indicator  ${\it C}$  as not applicable if:
  - The child was younger than age 9 or not developmentally appropriate to participate in case planning.
- -Reviewers would have rated indicator E as not applicable if:
  - The child was not in out of home care.

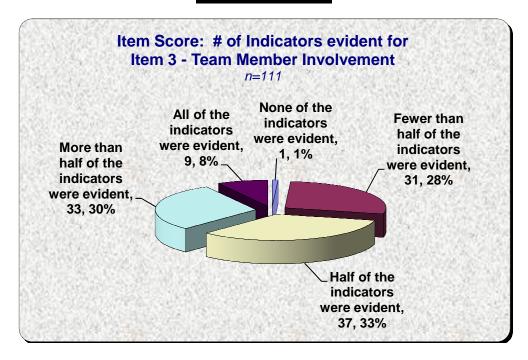


<sup>-</sup>Reviewers would have rated indicators A & B as not applicable if any of the following scenarios applied to the case:

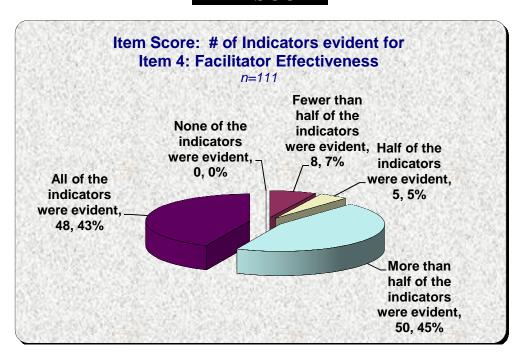
Item #3: Team Member Involvement								
Indicator	%	#Yes	Total Applicable					
A.) Was the mother actively involved in the Family Team Meeting?	78%	73	93*					
B.) Was the father actively involved in the Family Team Meeting?	30%	27	89*					
C.) Was the child actively involved in the Family Team Meeting?	78%	54	69*					
D.) Was the key natural/informal support for the family actively involved in the Family Team Meeting?	23%	26	111					
E.) Was the key out of home provider actively involved in the team meeting?	84%	67	80*					

\*The total number applicable may be less than 111 for indicators A, B, C & E due to NA responses for these indicators. Reviewers would have rated indicators A & B as not applicable if any of the following scenarios applied to the case:

- a. Mother/father's rights have been terminated or relinquished.
- b. The whereabouts of the mother/father was unknown, and the facilitator relays information that demonstrates concerted efforts to locate the mother.
- c. The mother/father was not involved in the child's life or in case planning in any way despite agency efforts to involve the mother/father, as relayed by the facilitator.
- d. The mother/father is deceased.
- e. The mother/father was incarcerated and in solitary confinement for 7 days prior to the Family Team Meeting. Reviewers would have rated indicator C as not applicable if:
- The child was younger than age 9 or not developmentally appropriate to participate in case planning. Reviewers would have rated indicator E as not applicable if:
  - The child was not in out of home care.



#### Item #4: Facilitator Effectiveness % Total #Yes Indicator Applicable A.) Was the facilitator able to effectively assist the team members in 93 111 84% identifying and/or reviewing appropriate outcomes that are directly related to safety threats and/or Youth Level of Service/Case Management Inventory (YLS/CMI) elements OR if the permanency objective is no longer reunification or family preservation, which outcomes that are directly related to achieving the permanency objective. B.) Was the facilitator able to effectively assist the team member in 90% 100 111 identifying and/or reviewing appropriate needs that are directly related to outcomes? C.) Was the facilitator able to effectively assist the team members in 111 88% 98 identifying and/or reviewing appropriate strategies that are directly related to the identified needs? D.) Was the facilitator able to effectively assist the team members in 81% 90 111 identifying appropriate functional strengths to help execute identified strategies? E.) Did the facilitator effectively assist the family in identifying and/or 56% 62 111 reviewing informal supports to help execute identified strategies? F.) Did the facilitator demonstrate a respect for the family's values, 96% 107 111 beliefs, and traditions? G.) Was the facilitator able to manage disagreement and conflict and elicit 100% 38 38\* underlying interests, needs, and motivations of team members?



<sup>\*</sup>The total number applicable may be less than 111 for indicator G due to NA responses for this indicator. Reviewers would have rated this indicator as not applicable if there was no conflict or disagreement during the meeting.

# **Family Team Meeting QA**

**Review Period: May - July 2011** 

# Results by: Service Area

Note: Results for ESA are reported for the entire Service Area and by DHHS and each Contractor (KVC and NFC).

# ITEMS 2 & 3

# **NOTES:**

\*The total number applicable for indicators C and D under item 1 may be less than the total number applicable for the other indicators under this item due to NA responses for these indicators. Reviewers would have rated indicator C as not applicable if the goals or agenda for the meeting did not demand any supporting documents.

Reviewers would have rated indicator D as not applicable if the meeting was the final Family Team Meeting for the family.

\*The total number applicable for indicators A, B, C & E under items 2 and 3 may be less than the total number applicable for the other indicators under these items due to NA responses for these indicators.

Reviewers would have rated indicators A & B as not applicable if any of the following scenarios applied to the case:

- a. Mother/father's rights have been terminated or relinquished.
- b. The whereabouts of the mother/father was unknown, and the facilitator relays information that demonstrates concerted efforts to locate the mother/father.
- c. The mother/father was not involved in the child's life or in case planning in any way despite agency efforts to involve the mother/father, as relayed by the facilitator.
- d. The mother/father is deceased.
- e. The mother/father was incarcerated and in solitary confinement for 7 days prior to the Family Team Meeting.

#### Reviewers would have rated indicator C as not applicable if:

 The child was younger than age 9 or not developmentally appropriate to participate in case planning.

Reviewers would have rated indicator E as not applicable if:

• The child was not in out of home care.

**TEM 4** 

\*The total number applicable for indicator G under item 4 may be less than the total number applicable for the other indicators under this item due to NA responses for this indicator.

Reviewers would have rated indicator G as not applicable if there was no conflict or disagreement during the meeting.

	Central Service Area									
	13									
Report 1	Period: 1	May - Ju	ly, 2011	#	Cancelled	4				
	Nu	mber of	Meeting Attendees:	Average	Entered	<b>Total Applic</b>				
* All att	endees incl	luding CF	S Specialist, Service Coordinator and/or meeting facilitator.	5	9	48				
	CFS Spe	ecialist w	as Present at the Meeting:	%	#Yes	Total Applic				
		CF	S Specialist was Present at the Meeting:	100%	9	9				
		Leng	th of Meeting:	%	#Yes	Total Applic				
			Less than 1 hour	100%	9	9				
			1 and half hours	0%	0	9				
			2 hours	0%	0	9				
			Over 2 hours	0%	0	9				
		Locati	ion of Meeting:	%	#Yes	Total Applic				
			11%	1	9					
			Not in the Family Home	89%	8	9				
		]	TEM #1: Facilitator Prepar	ation						
		]	Indicator	%	#Yes	Total Applic				
			eting, did the facilitator explain the nt Family Team Meeting?	78%	7	9				
B.) Was th	ne facilitato	or prepared	d for the Family Team Meeting?	100%	9	9				
C.) Did the the meeting		or have nee	eded documents and materials prior to	100%	3	3				
D.) Did th the end of	D.) Did the facilitator summarize the Family Team Meeting content at the end of the meeting, including next steps, timeframes and responsibilities?					9				
			Item #1 Score							
%	Yes	Total	# of Indicators Eviden	nt .						
0%	0	9	0 = None of the indicators were evident							
0%	0	9	evident							
11%	1	9								
11%	1	9	3 = More than half of the indicators were e	vident						
78%	7	9	4 = All of the indicators were evident							

						CSA (May-Jul
		Item	#2: Team Membership & At	tendand	ee	
		]	Indicator	%	#Yes	Total Applic
A.) Mothe	er is a team	member a	and present at the meeting.	71%	5	7
B.) Father	r is a team	member aı	nd present at the meeting.	60%	3	5
C.) Child	is a team n	nember an	d present at the meeting.	100%	3	3
D.) A key present.	natural/int	formal sup	port for the family is a team member and	11%	1	9
E.) Key or	ut-of-home	providers	are team members and are present.	86%	6	7
			Item #2 Score			
%	Yes	Total	# of Indicators Eviden	t		
11%	1	9	0 = None of the indicators were evident			1
11%	1	9	I = Fewer than half of the indicators were expression of the state o	evident		1
33%	3	9	2 = Half of the indicators were evident			1
33%	3	9	3 = More than half of the indicators were even	vident –		
11%	1	9	4 = All of the indicators were evident			
		It	em #3: Team Member Involv	ement		
		]	Indicator	%	#Yes	Total Applic
A.) Was the	he mother	actively in	volved in the Family Team Meeting?	71%	5	7
B.) Was tl	he father a	ctively inv	olved in the Family Team Meeting?	60%	3	5
C.) Was tl	he child ac	tively invo	olved in the Family Team Meeting?	100%	3	3
D.) Was the key natural/informal support for the family actively involved in the Family Team Meeting?				11%	1	9
E.) Was the key out of home provider actively involved in the team meeting?			86%	6	7	
			Item #3 Score			
%	Yes	Total	# of Indicators Eviden	t		
11%	1	9	0 = None of the indicators were evident			

I = Fewer than half of the indicators were evident

3 = More than half of the indicators were evident

2 = Half of the indicators were evident

 $4 = All ext{ of the indicators were evident}$ 

11%

33%

33%

11%

1

3

3

9

9

9

9

	Item #4: Facilitator Effectiveness									
		I	%	#Yes	Total Applic					
identifying related to Managemobjective	g and/or re safety thre ent Invento is no longe	or able to eviewing apats and/or ory (YLS/Or reunificated)	89%	8	9					
*	g and/or re		ffectively assist the team member in propriate needs that are directly related	100%	9	9				
identifying		viewing ap	ffectively assist the team members in propriate strategies that are directly	100%	9	9				
	g appropria		ffectively assist the team members in nal strengths to help execute identified	78%	7	9				
			y assist the family in identifying and/or help execute identified strategies?	44%	4	9				
	e facilitato d tradition		ate a respect for the family's values,	100%	9	9				
			nanage disagreement and conflict and s, and motivations of team members?	100%	1	1				
			Item #4: Score							
%	Yes	Total	# of Indicators Evider	nt						
0%	0	0 9 0 = None of the indicators were evident								
0%										
0%	0	9	2 = Half of the indicators were evident							
78%	7	9	3 = More than half of the indicators were e	vident						
22%	2	9	4 = All of the indicators were evident							

		Eas	tern Service Area	(AL	L)	
			Total	# of Planne	ed Reviews	56
Report .	Period: 1	May - Ju	ly, 2011	#	Cancelled	8
	Nu	mber of	Meeting Attendees:	Average	Entered	Total Applic
* All att	endees inc	luding CF	S Specialist, Service Coordinator and/or meeting facilitator.	6	48	272
	CFS Spe	ecialist wa	as Present at the Meeting:	%	#Yes	Total Applic
		CF	S Specialist was Present at the Meeting:	27%	13	48
		Leng	th of Meeting:	%	#Yes	Total Applic
			Less than 1 hour	69%	33	48
			1 and half hours	29%	14	48
			2 hours	2%	1	48
			Over 2 hours	0%	0	48
		Locati	on of Meeting:	%	#Yes	Total Applic
			In the Family Home	44%	21	48
			Not in the Family Home	56%	27	48
		-	ITEM #1: Facilitator Prepar	ation		
		]	ndicator	%	#Yes	Total Applic
-			eting, did the facilitator explain the at Family Team Meeting?	75%	36	48
B.) Was th	ne facilitato	or prepared	l for the Family Team Meeting?	96%	46	48
C.) Did th		or have nee	eded documents and materials prior to	83%	29	35
	the meetin		ze the Family Team Meeting content at ng next steps, timeframes and	83%	40	48
			Item #1 Score			
%	Yes	Total	# of Indicators Eviden	nt		
2%	1	48	0 = None of the indicators were evident			
6%						
8%						
19%	9	48	3 = More than half of the indicators were even	vident		
65%	31	48	4 = All of the indicators were evident			

					L		
		Item	n #2: Team Membership & At	tendan	ce		
	Indicator						
A.) Motho	er is a team	member a	and present at the meeting.	75%	30	40	
B.) Father	r is a team	member aı	nd present at the meeting.	29%	11	38	
C.) Child	is a team n	nember an	d present at the meeting.	72%	23	32	
D.) A key present.	natural/int	formal sup	port for the family is a team member and	29%	14	48	
	ut-of-home	providers	are team members and are present.	81%	26	32	
			Item #2 Score				
%	Yes	Total	# of Indicators Eviden	et e			
0%	0	48	0 = None of the indicators were evident				
29%	14	48	I = Fewer than half of the indicators were e	vident			
19%	9	48	2 = Half of the indicators were evident				
46%	22	48	3 = More than half of the indicators were even	rident			
6%	3	48	4 = All of the indicators were evident			1	
		I	tem #3: Team Member Involv	ement			
		]	Indicator	%	#Yes	Total Applic	
A.) Was t	he mother	actively in	volved in the Family Team Meeting?	<b>78%</b>	31	40	
B.) Was t	he father ac	ctively inv	olved in the Family Team Meeting?	26%	10	38	
C.) Was t	he child ac	tively invo	olved in the Family Team Meeting?	69%	22	32	
	he key natu in the Fami		nal support for the family actively Meeting?	25%	12	48	
E.) Was the meeting?	he key out	of home p	rovider actively involved in the team	75%	24	32	
			Item #3 Score				
%	Yes	Total	# of Indicators Eviden	et e			
0%	0	48	$0 = None  ext{ of the indicators were evident}$				
35%	17	48	I = Fewer than half of the indicators were e	vident			
29%	14	48	2 = Half of the indicators were evident				
29%	14	48	3 = More than half of the indicators were even	rident			
6%	3	48	4 = All of the indicators were evident				
J / U							

Item #4: Facilitator Effectiveness									
		]	%	#Yes	Total Applic				
identifying related to Managem objective	ne facilitating and/or resafety three ent Inventors no longer that are disagraph.	eviewing aparts and/or ory (YLS/Oer reunification)	83%	40	48				
	g and/or re		effectively assist the team member in ppropriate needs that are directly related	88%	42	48			
identifying		eviewing a	effectively assist the team members in ppropriate strategies that are directly	85%	41	48			
D.) Was the facilitator able to effectively assist the team members in identifying appropriate functional strengths to help execute identified strategies?					35	48			
*			ly assist the family in identifying and/or help execute identified strategies?	60%	29	48			
	e facilitato d tradition		rate a respect for the family's values,	100%	48	48			
			manage disagreement and conflict and ds, and motivations of team members?	100%	15	15			
			Item #4: Score						
%	Yes	Total	# of Indicators Eviden	ıt					
0%	0	48	48 $0 = None of the indicators were evident$						
8%	4	48							
4%	2	48	2 = Half of the indicators were evident						
44%	21 21	48	$3 = More$ than half of the indicators were $e^{it}$ $4 = All$ of the indicators were evident	vident					

Eastern Service Area	(HH	(S)	
Tota	15		
Report Period: May - July, 2011	#	Cancelled	3
Note: FTM Reviews for HHS Cases began in January 2011			
Number of Meeting Attendees:	Average	Entered	<b>Total Applic</b>
* All attendees including CFS Specialist, Service Coordinator and/or meeting facilitator.	_	12	67
CFS Specialist was Present at the Meeting:	%	#Yes	Total Applic
CFS Specialist was Present at the Meeting.	100%	12	12
Length of Meeting:	%	#Yes	Total Applic
Less than 1 hour	50%	6	12
1 and half hours	42%	5	12
2 hours	8%	1	12
Over 2 hours	0%	0	12
Location of Meeting:	%	#Yes	Total Applic
In the Family Home	42%	5	12
Not in the Family Home	58%	7	12
ITEM #1: Facilitator Prepar	ration		
Indicator	%	#Yes	<b>Total Applic</b>
A.) At the beginning of the meeting, did the facilitator explain the purpose and goals of the current Family Team Meeting?	75%	9	12
B.) Was the facilitator prepared for the Family Team Meeting?	100%	12	12
C.) Did the Facilitator have needed documents and materials prior to the meeting?	75%	6	8
D.) Did the facilitator summarize the Family Team Meeting content at the end of the meeting, including next steps, timeframes and responsibilities?	83%	10	12
Item #1 Score			
% Yes Total # of Indicators Evide	nt		
0% 0 12 0 = None of the indicators were evident			
8% $1$ $12$ $I = Fewer than half of the indicators were$	evident		
8% 1 12 $2 = Half of the indicators were evident$			
<b>25%</b> $3$ $12$ $3 = More than half of the indicators were 6$	evident		
58% 7 $12$ 4 = All of the indicators were evident			

		Item	n #2: Team Membership & At	tendan	Ce			
	_							
			Indicator	%	#Yes	Total Applic		
A.) Mothe	er is a team	member a	and present at the meeting.	67%	6	9		
B.) Father	is a team	member ar	nd present at the meeting.	13%	1	8		
C.) Child	is a team n	nember an	d present at the meeting.	80%	8	10		
D.) A key present.	natural/inf	formal sup	port for the family is a team member and	17%	2	12		
<u>*</u>	ut-of-home	providers	are team members and are present.	100%	7	7		
			Item #2 Score					
%	Yes	Total	# of Indicators Eviden	ıt				
0%	0	12	0 = None of the indicators were evident			1		
42%	5	12	I = Fewer than half of the indicators were expression $I = Fewer than half of the indicators were expression and the second states and the second states are the second states and the second states are the second states$	evident		1		
0%	0	12	2 = Half of the indicators were evident			1		
50%	6	12	3 = More than half of the indicators were even	vident		1		
8%	1	12	4 = All of the indicators were evident			1		
		It	tem #3: Team Member Involv	ement				
	-	]	Indicator	%	#Yes	Total Applic		
A.) Was th	he mother	actively in	volved in the Family Team Meeting?	<b>78%</b>	7	9		
B.) Was tl	he father ac	ctively inv	olved in the Family Team Meeting?	13%	1	8		
C.) Was tl	he child act	tively invo	olved in the Family Team Meeting?	80%	8	10		
· ·	he key natu n the Fami		nal support for the family actively Meeting?	17%	2	12		
			rovider actively involved in the team	71%	5	7		
			Item #3 Score					
%	Yes	Total	# of Indicators Eviden	nt				
0%	0	12	0 = None of the indicators were evident			1		
42%	5	12	I = Fewer than half of the indicators were expression $I = Fewer than half of the indicators were expression and the second states and the second states are the second states and the second states are the second states$	evident		1		
17%	2	12	2 = Half of the indicators were evident			1		
			3 = More than half of the indicators were even	vident		1		
33%	<ul> <li>33% 4 12 3 = More than half of the indicators were evident</li> <li>8% 1 12 4 = All of the indicators were evident</li> </ul>							

Item #4: Facilitator Effectiveness									
		]	%	#Yes	Total Applic				
A.) Was the facilitator able to effectively assist the team members in identifying and/or reviewing appropriate outcomes that are directly related to safety threats and/or Youth Level of Service/Case Management Inventory (YLS/CMI) elements OR if the permanency objective is no longer reunification or family preservation, with outcomes that are directly related to achieving the permanency objective.					11	12			
	g and/or re		effectively assist the team member in ppropriate needs that are directly related	92%	11	12			
identifying		viewing a	effectively assist the team members in ppropriate strategies that are directly	83%	10	12			
D.) Was the facilitator able to effectively assist the team members in identifying appropriate functional strengths to help execute identified strategies?					7	12			
*			ly assist the family in identifying and/or help execute identified strategies?	67%	8	12			
	e facilitator d tradition		rate a respect for the family's values,	100%	12	12			
			manage disagreement and conflict and ds, and motivations of team members?	100%	4	4			
			Item #4: Score						
%	Yes	Total	# of Indicators Evider	ıt					
0%									
0%									
8%	1	12	2 = Half of the indicators were evident						
67% 25%	8 3	12 12	3 = More than half of the indicators were evident	viaent					

Eastern Service Area (KVC)								
	20							
Report Period: May - July, 2011		# Cancelled	3					
Number of Meeting Attendees:	Average	Entered	Total Applic					
* All attendees including CFS Specialist, Service Coordinator an meeting facilit	_	17	92					
CFS Specialist was Present at the Meeting:	%	#Yes	Total Applic					
CFS Specialist was Present at the Mee	eting: 0%	0	17					
Length of Meeting:	%	#Yes	Total Applic					
Less than 1	hour <b>82%</b>	14	17					
1 and half h	nours 18%	3	17					
2 h	nours 0%	0	17					
Over 2 h	nours 0%	0	17					
Location of Meeting:	%	#Yes	Total Applic					
In the Family F	Home 47%	8	17					
Not in the Family H	Home 53%	9	17					
ITEM #1: Facilitator Pre	eparation							
Indicator	%	#Yes	Total Applic					
A.) At the beginning of the meeting, did the facilitator explain the purpose and goals of the current Family Team Meeting?	82%	14	17					
B.) Was the facilitator prepared for the Family Team Meeting?	94%	16	17					
C.) Did the Facilitator have needed documents and materials prior the meeting?	to <b>86%</b>	12	14					
D.) Did the facilitator summarize the Family Team Meeting conter the end of the meeting, including next steps, timeframes and responsibilities?	nt at <b>88%</b>	15	17					
Item #1 Score								
% Yes Total # of Indicators I	Evident							
0% 0 17 0 = None of the indicators were evident								
12% $2$ $17$ $I = Fewer than half of the indicators were evident$								
0% 0 17 2 = Half of the indicators were eviden								
2070								
<b>71%</b> 12 17 $4 = All$ of the indicators were evident								

Indicator							A-KVC (May-July 2
A.) Mother is a team member and present at the meeting.  B.) Father is a team member and present at the meeting.  C.) Child is a team member and present at the meeting.  D.) A key natural/informal support for the family is a team member and present.  D.) A key natural/informal support for the family is a team member and present.  E.) Key out-of-home providers are team members and are present.  Tongo 7  10  Item #2 Score  # of Indicators Evident  # of Indicators were evident    18%   3   17   2 = Half of the indicators were evident			Item	ı #2: Team Membership & At	tendan	ce	
B.) Father is a team member and present at the meeting.  C.) Child is a team member and present at the meeting.  D.) A key natural/informal support for the family is a team member and present.  E.) Key out-of-home providers are team members and are present.  Total # of Indicators Evident  # of Indicators were evident  ## 17   17   10 = None of the indicators were evident  ## 17   17   17   17   18   18   18   18			]	Indicator	%	#Yes	Total Applic
C.) Child is a team member and present at the meeting.  D.) A key natural/informal support for the family is a team member and present.  E.) Key out-of-home providers are team members and are present.  Town of the indicators Evident  O''' O 17	A.) Moth						16
C.) Child is a team member and present at the meeting.  D.) A key natural/informal support for the family is a team member and 35% 6 17 present.  E.) Key out-of-home providers are team members and are present.  Tog% 7 10  Item #2 Score  # of Indicators Evident  0% 0 17 0 = None of the indicators were evident  35% 6 17 1 = Fewer than half of the indicators were evident  18% 3 17 2 = Half of the indicators were evident  41% 7 17 3 = More than half of the indicators were evident  Item #3: Team Member Involvement  Item #3: Team Member Involvement  A.) Was the mother actively involved in the Family Team Meeting? 75% 12 16  B.) Was the father actively involved in the Family Team Meeting? 50% 6 12  D.) Was the key natural/informal support for the family actively involved in the Family Team Meeting?  E.) Was the key out of home provider actively involved in the team 70% 7 10 meeting?  Item #3 Score  # Yes Total # of Indicators Evident	D \ F .1				2001		1.5
D.) A key natural/informal support for the family is a team member and present.  E.) Key out-of-home providers are team members and are present.  Tem #2 Score  # of Indicators Evident  0%	B.) Father	r 18 a team 1	member ai	nd present at the meeting.	38%	6	16
Titem #2 Score   West   Total   # of Indicators Evident   # of Indicators Were evident   # of Indicator were evident   # of Indicator were evident   # of Indicator   # of Indicators   # of In	C.) Child	is a team n	nember an	d present at the meeting.	58%	7	12
E.) Key out-of-home providers are team members and are present.   70%   7   10	D.) A key	natural/int	formal sup	port for the family is a team member and	35%	6	17
State   Stat							
%       Yes       Total       # of Indicators Evident         0%       0       17       0 = None of the indicators were evident         35%       6       17       1 = Fewer than half of the indicators were evident         41%       7       17       3 = More than half of the indicators were evident         Item #3: Team Member Involvement         Indicator       %       #Yes       Total Applic         A.) Was the mother actively involved in the Family Team Meeting?       75%       12       16         B.) Was the father actively involved in the Family Team Meeting?       31%       5       16         C.) Was the child actively involved in the Family Team Meeting?       50%       6       12         D.) Was the key natural/informal support for the family actively involved in the Family Team Meeting?       29%       5       17         E.) Was the key out of home provider actively involved in the team meeting?       70%       7       10         Item #3 Score         %       Yes       Total       # of Indicators Evident         0%       0       17       0 = None of the indicators were evident	E.) Key o	ut-of-home	providers	are team members and are present.	<b>70%</b>	7	10
17   0 = None of the indicators were evident				Item #2 Score			
35% 6 17     1 = Fewer than half of the indicators were evident  18% 3     17     2 = Half of the indicators were evident  41% 7     17     3 = More than half of the indicators were evident  6%     1     17     4 = All of the indicators were evident  Item #3: Team Member Involvement  Indicator	%	Yes	Total	# of Indicators Eviden	t		
18% 3 17 2 = Half of the indicators were evident 41% 7 17 3 = More than half of the indicators were evident 6% 1 17 4 = All of the indicators were evident  Item #3: Team Member Involvement  Indicator	0%	0	17	0 = None of the indicators were evident			
41% 7 17 3 = More than half of the indicators were evident  1 17 4 = All of the indicators were evident  1	35%	6	17	I = Fewer than half of the indicators were e	vident		
Team   Head	18%	3	17	2 = Half of the indicators were evident			
Item #3: Team Member Involvement  Indicator  A.) Was the mother actively involved in the Family Team Meeting?  B.) Was the father actively involved in the Family Team Meeting?  C.) Was the child actively involved in the Family Team Meeting?  D.) Was the key natural/informal support for the family actively involved in the Family Team Meeting?  E.) Was the key out of home provider actively involved in the team meeting?  Item #3 Score  #6   Yes   Total	41%	7	17	3 = More than half of the indicators were even	rident		
Indicator  A.) Was the mother actively involved in the Family Team Meeting?  75% 12 16  B.) Was the father actively involved in the Family Team Meeting? 31% 5 16  C.) Was the child actively involved in the Family Team Meeting? 50% 6 12  D.) Was the key natural/informal support for the family actively involved in the Family Team Meeting? 50% 5 17  E.) Was the key out of home provider actively involved in the team 70% 7 10  Item #3 Score  # of Indicators Evident  0% 0 17 0 = None of the indicators were evident	6%	1	17	4 = All of the indicators were evident			
A.) Was the mother actively involved in the Family Team Meeting?  75%  12  16  B.) Was the father actively involved in the Family Team Meeting?  50%  6  12  D.) Was the key natural/informal support for the family actively involved in the Family Team Meeting?  50%  5  17  18  19  19  10  10  10  10  10  10  10  11  10  11  10  11  10  11  11  12  13  14  15  16  16  17  18  19  10  10  10  10  10  10  10  10  11  11  12  13  14  15  16  16  17  18  19  10  10  10  10  10  10  10  10  10			It	tem #3: Team Member Involv	ement		
B.) Was the father actively involved in the Family Team Meeting?  C.) Was the child actively involved in the Family Team Meeting?  D.) Was the key natural/informal support for the family actively involved in the Family Team Meeting?  E.) Was the key out of home provider actively involved in the team meeting?  Item #3 Score  # of Indicators Evident  0%   Yes   Total  # of Indicators Were evident			]	Indicator	%	#Yes	Total Applic
C.) Was the child actively involved in the Family Team Meeting?  D.) Was the key natural/informal support for the family actively involved in the Family Team Meeting?  E.) Was the key out of home provider actively involved in the team meeting?  Item #3 Score  # of Indicators Evident  0%	A.) Was t	he mother	actively in	volved in the Family Team Meeting?	<b>75%</b>	12	16
D.) Was the key natural/informal support for the family actively involved in the Family Team Meeting?  E.) Was the key out of home provider actively involved in the team meeting?  The state of the indicators and the indicators were evident  The state of the indicators were evident  To state of the indicators were evident  To state of the indicators were evident  To state of the indicators were evident	B.) Was t	he father ac	ctively inv	olved in the Family Team Meeting?	31%	5	16
involved in the Family Team Meeting?  E.) Was the key out of home provider actively involved in the team meeting?  Item #3 Score  # of Indicators Evident  0% 0 17 0 = None of the indicators were evident	C.) Was t	he child ac	tively invo	olved in the Family Team Meeting?	50%	6	12
E.) Was the key out of home provider actively involved in the team meeting?  The state of the st	,	•		11	29%	5	17
Item #3 Score       %     Yes     Total     # of Indicators Evident $0\%$ 0     17     0 = None of the indicators were evident	E.) Was t			*	70%	7	10
%YesTotal# of Indicators Evident $0\%$ 0170 = None of the indicators were evident	meeting:			Item #3 Score			
0% 0 17 0 = None of the indicators were evident	0/	Vas	Total		t		
0,0							
$2/\%$ $X = 1/$ $1 = \Gamma$ ewer man naij of the indicators were evident	47% 8 17 $I$ = Fewer than half of the indicators were evident						
24% 4 17 2 = Half of the indicators were evident							
24% 4 17 3 = More than half of the indicators were evident							1
6% 1 17 4 = All of the indicators were evident							

	Item #4: Facilitator Effectiveness								
		]	%	#Yes	Total Applic				
A.) Was the facilitator able to effectively assist the team members in identifying and/or reviewing appropriate outcomes that are directly related to safety threats and/or Youth Level of Service/Case Management Inventory (YLS/CMI) elements OR if the permanency objective is no longer reunification or family preservation, with outcomes that are directly related to achieving the permanency objective.					13	17			
*	g and/or re		effectively assist the team member in oppropriate needs that are directly related	82%	14	17			
identifying		viewing ap	effectively assist the team members in oppropriate strategies that are directly	82%	14	17			
identifying	D.) Was the facilitator able to effectively assist the team members in identifying appropriate functional strengths to help execute identified strategies?					17			
			ly assist the family in identifying and/or help execute identified strategies?	47%	8	17			
	e facilitato d tradition		rate a respect for the family's values,	100%	17	17			
			manage disagreement and conflict and ls, and motivations of team members?	100%	5	5			
			Item #4: Score						
%									
0%	0								
18% 3 17 $I = Fewer than half of the indicators were$						]			
6% 1 17 $2 = Half of the indicators were evident$									
35%	6	17	3 = More than half of the indicators were e	vident					
41%	7	17	4 = All of the indicators were evident						

Eastern Service Area (NFC)								
	ed Reviews	21						
Report Period: May - July, 2011	Cancelled	2						
Number of Meeting Attendees	<b>s:</b>	Average	Entered	<b>Total Applic</b>				
* All attendees including CFS Specialist, Service	Coordinator and/or meeting facilitator.	6	19	113				
CFS Specialist was Present at the N	<b>Ieeting:</b>	%	#Yes	Total Applic				
CFS Specialist was Pre	sent at the Meeting:	5%	1	19				
Length of Meeting:		%	#Yes	Total Applic				
	Less than 1 hour	68%	13	19				
	1 and half hours	32%	6	19				
	2 hours	0%	0	19				
	Over 2 hours	0%	0	19				
Location of Meeting:		%	#Yes	Total Applic				
j	n the Family Home	42%	8	19				
Not	in the Family Home	58%	11	19				
ITEM #1: Fac	ilitator Prepar	ation						
Indicator		%	#Yes	<b>Total Applic</b>				
A.) At the beginning of the meeting, did the facilitate purpose and goals of the current Family Team Meet	•	68%	13	19				
B.) Was the facilitator prepared for the Family Tean	n Meeting?	95%	18	19				
C.) Did the Facilitator have needed documents and the meeting?	materials prior to	85%	11	13				
D.) Did the facilitator summarize the Family Team I the end of the meeting, including next steps, timefra responsibilities?	•	79%	15	19				
Item #1 Sco	ore							
% Yes Total	# of Indicators Eviden	ıt						
5% $1$ $19$ $0 = None of the indicators were evident$								
0% 0 19 $I = Fewer than half of the following of the second of the se$								
$16\% \qquad 3 \qquad 19 \qquad 2 = Half of the indica$								
$16\% \qquad 3 \qquad 19 \qquad 3 = More than half of$		vident						
63% 12 19 $4 = $ All of the indicate	rs were evident							

		Item	a #2: Team Membership & At	tendan	Ce	
_	_		Indicator		#Yes	Total Applic
A.) Mothe	mia a taam		80%	# <b>1 es</b>		
A.) Moule	A.) Mother is a team member and present at the meeting.					15
B.) Father	r is a team	member aı	nd present at the meeting.	29%	4	14
C.) Child	is a team n	nember an	d present at the meeting.	80%	8	10
	natural/int	formal sup	port for the family is a team member and	32%	6	19
present. E.) Key or	ut-of-home	providers	are team members and are present.	80%	12	15
			Item #2 Score			
%	Yes	Total	# of Indicators Eviden	t		
0%	0	19	0 = None of the indicators were evident			
16%	3	19	I = Fewer than half of the indicators were e	vident		
32%	6	19	2 = Half of the indicators were evident			
47%	9	19	3 = More than half of the indicators were ev	rident		
5%	1	19	4 = All of the indicators were evident			
		I	tem #3: Team Member Involv	ement		
			Indicator	%	#Yes	Total Applic
A.) Was the	he mother	actively in	volved in the Family Team Meeting?	80%	12	15
B.) Was th	he father ac	ctively inv	olved in the Family Team Meeting?	29%	4	14
C.) Was tl	he child ac	tively invo	lved in the Family Team Meeting?	80%	8	10
	he key natu in the Fami		nal support for the family actively Meeting?	26%	5	19
E.) Was the key out of home provider actively involved in the team 80% 12						15
meeting?						
*			Item #3 Score			
-	Yes	Total	Item #3 Score # of Indicators Eviden	t		
meeting?	Yes 0	Total		t		
meeting?			# of Indicators Eviden			
%   0%	0	19	# of Indicators Eviden  0 = None of the indicators were evident			
% 0% 21%	0 4	19 19	# of Indicators Eviden $0$ = None of the indicators were evident $I$ = Fewer than half of the indicators were e	vident		

			Item #4: Facilitator Effective	eness		
		]	%	#Yes	Total Applic	
A.) Was the identifying related to sa Managemen objective is outcomes the objective.	and/or reafety threa nt Invento no longe	viewing ap ats and/or ory (YLS/0 r reunifica	84%	16	19	
	and/or re		effectively assist the team member in oppropriate needs that are directly related	89%	17	19
identifying	C.) Was the facilitator able to effectively assist the team members in identifying and/or reviewing appropriate strategies that are directly related to the identified needs?					19
*			effectively assist the team members in nal strengths to help execute identified	79%	15	19
*			ly assist the family in identifying and/or help execute identified strategies?	68%	13	19
F.) Did the beliefs, and			rate a respect for the family's values,	100%	19	19
			manage disagreement and conflict and ls, and motivations of team members?	100%	6	6
			Item #4: Score			
%						
0% 0 19 0 = None of the indicators were evident						]
5% $1$ $19$ $1 = Fewer than half of the indicators were$						
0% 0 19 2 = Half of the indicators were evident						
37%	7	19	3 = More than half of the indicators were evident $4 = All of the indicators were evident$	vident		
58%	11	19				

Northern Service Area								
			Total ‡	t of Planne	d Reviews	10		
Report 1	Period: 1	May - Ju	ly, 2011	#	Cancelled	0		
	Nu	mber of	Average	Entered	Total Applic			
* All atte	endees incl	luding CF	S Specialist, Service Coordinator and/or meeting facilitator.	6	10	59		
	CFS Spe	ecialist w	as Present at the Meeting:	%	#Yes	Total Applic		
		CF	S Specialist was Present at the Meeting:	100%	10	10		
		Leng	th of Meeting:	%	#Yes	Total Applic		
			Less than 1 hour	90%	9	10		
			1 and half hours	10%	1	10		
			2 hours	0%	0	10		
			Over 2 hours	0%	0	10		
		Locati	ion of Meeting:	%	#Yes	Total Applic		
			In the Family Home	20%	2	10		
			Not in the Family Home	80%	8	10		
		]	ITEM #1: Facilitator Prepara	ation				
		]	Indicator	%	#Yes	Total Applic		
			eting, did the facilitator explain the nt Family Team Meeting?	60%	6	10		
B.) Was th	ne facilitato	or prepared	d for the Family Team Meeting?	100%	10	10		
C.) Did the the meeting		or have ne	eded documents and materials prior to	100%	6	6		
D.) Did th	e facilitato the meetin		ze the Family Team Meeting content at ng next steps, timeframes and	100%	10	10		
			Item #1 Score					
%	Yes	Total	# of Indicators Eviden	nt .				
0%								
0%								
0%	0	10	2 = Half of the indicators were evident					
40%	4	10	3 = More than half of the indicators were even	vident				
60%	6	10	4 = All of the indicators were evident					

						NSA (May-Ju		
		Item	#2: Team Membership & At	tendan	ce			
		]	Indicator	%	#Yes	Total Applic		
A.) Mothe	er is a team	member a	and present at the meeting.	88%	7	8		
B.) Father	r is a team	member aı	nd present at the meeting.	14%	1	7		
C ) Child	is a taam n	nambar an	d present at the meeting.	020/	5			
c.) Cilliu	is a team i	nember an	d present at the meeting.	83%	3	6		
D.) A key present.	natural/int	formal sup	pport for the family is a team member and	10%	1	10		
	ut-of-home	providers	s are team members and are present.	90%	9	10		
			Item #2 Score					
%	Yes	Total	# of Indicators Eviden	t				
0%	0	10	0 = None of the indicators were evident					
20%	2	10	I = Fewer than half of the indicators were e	vident				
20%	2	10	2 = Half of the indicators were evident					
60%	6	10	3 = More than half of the indicators were ev	B = More than half of the indicators were evident				
0%	0	10	4 = All of the indicators were evident					
		It	tem #3: Team Member Involv	ement				
		]	Indicator	%	#Yes	Total Applic		
A.) Was t	he mother	actively in	volved in the Family Team Meeting?	88%	7	8		
B.) Was the	he father ac	ctively inv	olved in the Family Team Meeting?	29%	2	7		
C.) Was t	he child ac	tively invo	olved in the Family Team Meeting?	83%	5	6		
	he key natu		nal support for the family actively Meeting?	10%	1	10		
			rovider actively involved in the team	90%	9	10		
			Item #3 Score					
%	Yes	Total	# of Indicators Eviden	t				
0%	0	10	0 = None of the indicators were evident					
20%	2	10	I = Fewer than half of the indicators were e	vident				
30%	3	10	2 = Half of the indicators were evident					
50%	5	10	3 = More than half of the indicators were ev	rident				
0.07	_	1.0	4 411 6.1 11 1					

4 = All of the indicators were evident

10

0%

	Item #4: Facilitator Effectiveness								
		]	%	#Yes	Total Applic				
A.) Was the facilitator able to effectively assist the team members in identifying and/or reviewing appropriate outcomes that are directly related to safety threats and/or Youth Level of Service/Case Management Inventory (YLS/CMI) elements OR if the permanency objective is no longer reunification or family preservation, with outcomes that are directly related to achieving the permanency objective.					8	10			
	g and/or re		effectively assist the team member in oppropriate needs that are directly related	80%	8	10			
identifying		viewing ap	effectively assist the team members in oppropriate strategies that are directly	70%	7	10			
identifying	D.) Was the facilitator able to effectively assist the team members in identifying appropriate functional strengths to help execute identified strategies?					10			
			ly assist the family in identifying and/or help execute identified strategies?	30%	3	10			
	e facilitato d tradition		rate a respect for the family's values,	100%	10	10			
			manage disagreement and conflict and ls, and motivations of team members?	100%	4	4			
			Item #4: Score						
%									
0%	0	10	0 = None of the indicators were evident						
20% $2$ $10$ $1 = Fewer than half of the indicators were expression 1 = 10$									
0% 0 10 2 = Half of the indicators were evident									
50%	5	10	3 = More than half of the indicators were e	vident					
30%	3	10	4 = All of the indicators were evident						

Southeast Service Area								
	d Reviews	33						
Report 1	Report Period: May - July, 2011 # Cancelled							
	Nu	mber of l	Average	Entered	Total Applic			
* All atte	endees inci	luding CF	S Specialist, Service Coordinator and/or meeting facilitator.	6	32	188		
	CFS Spe	ecialist wa	as Present at the Meeting:	%	#Yes	Total Applic		
		CF	S Specialist was Present at the Meeting:	0%	0	32		
		Lengt	th of Meeting:	%	#Yes	Total Applic		
			Less than 1 hour	44%	14	32		
			1 and half hours	56%	18	32		
			2 hours	0%	0	32		
			Over 2 hours	0%	0	32		
		Locati	on of Meeting:	%	#Yes	Total Applic		
			In the Family Home	31%	10	32		
			Not in the Family Home	69%	22	32		
		]	TEM #1: Facilitator Prepar	ation				
		I	ndicator	%	#Yes	Total Applic		
			eting, did the facilitator explain the t Family Team Meeting?	59%	19	32		
B.) Was th	ne facilitato	or prepared	for the Family Team Meeting?	91%	29	32		
C.) Did the the meeting		or have nee	eded documents and materials prior to	73%	16	32		
	the meetin		ze the Family Team Meeting content at ng next steps, timeframes and	87%	27	31		
			Item #1 Score					
%	Yes	Total	# of Indicators Eviden	t				
3%	3% 1 32 0 = None of the indicators were evident							
6%	6% 2 $32$ $I = Fewer than half of the indicators were evident$							
13%	13% 4 32 2 = Half of the indicators were evident							
31%								
47%	15	32	4 = All of the indicators were evident					

						OLOA (May-July
		Item	n #2: Team Membership & At	tendan	ce	
		]	Indicator	%	#Yes	Total Applic
A.) Mothe	er is a team	member a	and present at the meeting.	82%	23	28
B.) Father	r is a team	member aı	nd present at the meeting.	30%	8	27
C.) Child	is a team n	nember an	d present at the meeting.	90%	19	21
D.) A key present.	natural/inf	formal sup	port for the family is a team member and	25%	8	32
•	ut-of-home	providers	are team members and are present.	96%	22	23
			Item #2 Score			
%	Yes	Total	# of Indicators Eviden	t		
0%	0	32	0 = None of the indicators were evident			
19%	6	32	I = Fewer than half of the indicators were e	vident		
16%	5	32	2 = Half of the indicators were evident			
53%	17	23	3 = More than half of the indicators were ev	rident		
13%	4	32	4 = All of the indicators were evident			
			tem #3: Team Member Involv	ement		
		]	Indicator	%	#Yes	Total Applic
A.) Was t	he mother	actively in	volved in the Family Team Meeting?	82%	23	28
B.) Was t	he father ac	ctively inv	olved in the Family Team Meeting?	30%	8	27
C.) Was t	he child ac	tively invo	olved in the Family Team Meeting?	90%	19	21
	he key natu in the Fami		nal support for the family actively Meeting?	25%	8	32
		•	rovider actively involved in the team	96%	22	23
mooning.			Item #3 Score			
				,		
%	Yes	Total	# of Indicators Eviden	ı		
0% 0 32 0 = None of the indicators were evident						
	19% 6 32 $l = Fewer than half of the indicators were evident$					
	44% 14 32 2 = Half of the indicators were evident					
25%	8	32	3 = More than half of the indicators were ev	лаепі		
13% 4 32 4 = All of the indicators were evident						

	Item #4: Facilitator Effectiveness									
		]	%	#Yes	Total Applic					
identifying related to Managem objective	ne facilitating and/or resafety three ent Inventors no longer that are dis	viewing a ats and/or ory (YLS/or er reunifica	81%	26	32					
	g and/or re		effectively assist the team member in ppropriate needs that are directly related	91%	29	32				
identifying		viewing a	effectively assist the team members in ppropriate strategies that are directly	91%	29	32				
	g appropria		effectively assist the team members in nal strengths to help execute identified	91%	29	32				
*			ly assist the family in identifying and/or help execute identified strategies?	44%	14	32				
	e facilitato d tradition		rate a respect for the family's values,	91%	29	32				
			manage disagreement and conflict and ds, and motivations of team members?	100%	10	10				
			Item #4: Score							
%										
0%										
6% 2 32 $I = Fewer than half of the indicators were a$										
9% 3 32 2 = Half of the indicators were evident										
50%	16	32	3 = More than half of the indicators were even to the state of the s	vident						
34%	11	32	4 = All of the indicators were evident							

Western Service Area							
Total # of Planned Reviews						15	
Report Period: May - July, 2011				# Cancelled		3	
	Nu	mber of N	Meeting Atte	ndees:	Average	Entered	<b>Total Applic</b>
* All attend	* All attendees including CFS Specialist, Service Coordinator and/or meeting facilitator.						80
(	CFS Spec	cialist wa	s Present at	t the Meeting:	%	#Yes	<b>Total Applic</b>
		CFS	Specialist wa	us Present at the Meeting:	100%	12	12
		Lengt	h of Meetin	g:	%	#Yes	<b>Total Applic</b>
				Less than 1 hour	33%	4	12
				1 and half hours	67%	8	12
				2 hours	0%	0	12
				Over 2 hours	0%	0	12
		Locatio	on of Meetii	ng:	%	#Yes	Total Applic
				In the Family Home	0%	0	12
				Not in the Family Home	100%	12	12
		ľ	ΓEM #1:	Facilitator Prepar	ation		,
		Iı	ndicator		%	#Yes	<b>Total Applic</b>
A.) At the beginning of the meeting, did the facilitator explain the purpose and goals of the current Family Team Meeting?					100%	12	12
B.) Was the facilitator prepared for the Family Team Meeting?					92%	11	12
C.) Did the Facilitator have needed documents and materials prior to the meeting?					80%	8	10
D.) Did the facilitator summarize the Family Team Meeting content at the end of the meeting, including next steps, timeframes and responsibilities?					92%	11	12
			Item :	#1 Score			
%	Yes	Total		# of Indicators Evide	nt		
0%	0	12	$0 = None \ of t$	he indicators were evident			
0%	0	12	I = Fewer than half of the indicators were evident				
0%	0	12	2 = Half of the indicators were evident				
33%	4	12	3 = More than half of the indicators were evident				
67%	8	12	4 = All of the	indicators were evident			

		Item	#2: Team Membership & A	ttendand	ce			
Indicator				%	#Yes	<b>Total Applic</b>		
A.) Mother is a team member and present at the meeting.				70%	7	10		
B.) Father is a team member and present at the meeting.				25%	3	12		
C.) Child is a team member and present at the meeting.					5	7		
D.) A key natural/informal support for the family is a team member					4	12		
and present.  E.) Key out-of-home providers are team members and are present.					5	8		
			Item #2 Score					
%	Yes	Total	# of Indicators Evident					
0%	0	12	0 = None of the indicators were evident					
42%	5	12	I = Fewer than half of the indicators were	1				
33%	4	12	2 = Half of the indicators were evident					
25%	3	12	3 = More than half of the indicators were					
0%	0	12	$4 = All  ext{ of the indicators were evident}$	1				
			em #3: Team Member Involv	vement				
Indicator				%	#Yes	<b>Total Applic</b>		
A.) Was the mother actively involved in the Family Team Meeting?				70%	7	10		
B.) Was the father actively involved in the Family Team Meeting?				33%	4	12		
C.) Was the child actively involved in the Family Team Meeting?				71%	5	7		
D.) Was the key natural/informal support for the family actively involved in the Family Team Meeting?					12			
E.) Was the key out of home provider actively involved in the team meeting?				75%	6	8		
eemig.			Item #3 Score					
%	Yes	Total						
0%	0	12	0 = None of the indicators were evident					
42%	5	12	I = Fewer than half of the indicators were evident					
25%	3	12	2 = Half of the indicators were evident					
	_		1	1				
25%	3	12	3 = More than half of the indicators were	evident				

Item #4: Facilitator Effectiveness							
Indicator					#Yes	Total Applic	
A.) Was the facilitator able to effectively assist the team members in identifying and/or reviewing appropriate outcomes that are directly related to safety threats and/or Youth Level of Service/Case Management Inventory (YLS/CMI) elements OR if the permanency objective is no longer reunification or family preservation, with outcomes that are directly related to achieving the permanency objective.				92%	11	12	
B.) Was the facilitator able to effectively assist the team member in identifying and/or reviewing appropriate needs that are directly related to outcomes?					12	12	
C.) Was the facilitator able to effectively assist the team members in identifying and/or reviewing appropriate strategies that are directly related to the identified needs?					12	12	
D.) Was the facilitator able to effectively assist the team members in identifying appropriate functional strengths to help execute identified strategies?					11	12	
E.) Did the facilitator effectively assist the family in identifying and/or reviewing informal supports to help execute identified strategies?					12	12	
F.) Did the facilitator demonstrate a respect for the family's values, beliefs, and traditions?					11	12	
G.) Was the facilitator able to manage disagreement and conflict and elicit underlying interests, needs, and motivations of team members?					8	8	
			Item #4: Score				
%	Yes	Total	# of Indicators Evident				
0%	0	12	0 = None of the indicators were evident				
0%	0	12	I = Fewer than half of the indicators were evident				
0%	0	12	2 = Half of the indicators were evident				
8%	1	12	3 = More than half of the indicators were				
92%	11	4 = All of the indicators were evident					